



**Dare County
Finance Department
Purchasing
Vendor Application**

SECTION I – VENDOR/BIDDER PROFILE

Address & Information: *(Please show name as it appears on your Social Security or Federal Tax ID files)*

Name of Firm: _____
 Street Address: _____ Phone: (____) _____ - _____
 City: _____ State: _____ Zip: _____ Cell: (____) _____ - _____
 Fax: (____) _____ - _____ Federal Tax I.D. # / Social Security #: _____
 E-mail Address: _____ Contact Person: _____

Remittance Address & Information: *(If different from above)*

Street Address: _____
 City: _____ State: _____ Zip: _____

Demographic Information:

1. In what City and State, or County and State is your business licensed? _____
2. Is your firm 51% or more owned and operated by a woman or minority? **YES NO**
3. If yes, what type? _____ (Black, Hispanic, Asian American, American Indian, Female, Socially or Economically Disadvantaged)
4. **Has your minority status been certified? YES NO If so, by what agency? _____**
 *****ATTACH CERTIFICATION*****
5. Is your firm incorporated? **YES NO** If yes, in what State? _____
6. Indicate your firm's organizational type:

Factory Rep.	Retailer	Jobber
Dealer	Broker	Manufacturer
Partnership	Individual	Non-Profit

SECTION II – COMMODITY AND/OR SERVICE INFORMATION

In the table below, list up to five (5) of the primary products and/or services your firm provides.

AGENCY USE ONLY	COMMODITY / SERVICE DESCRIPTION
AGENCY USE ONLY	CONTRACTOR LICENSE NUMBER / TRADE

THIS SPACE FOR USE BY AGENCY		I certify that the information supplied herein (including all pages attached) is correct & that neither the application nor any person (or concern) in any connection with the applicant as a principal; or officer, so far as is known, is now debarred or otherwise declared ineligible by any public agency from bidding for furnishing materials, supplies or services to any agency thereof.
Vendor #	Date	
City	Authorized Signature _____	
County	Name (in type or print) _____	
	Title (in type or print) _____	

Please return or fax this form to the address below: