



DARE COUNTY AIRPORT AUTHORITY

Dare County Regional Airport

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DARE COUNTY AIRPORT AUTHORITY

**MINUTES of the
May 6, 2009 Meeting**

Chair Davidson called the May 6, 2009 meeting of the Dare County Airport Authority to order and led in the Pledge of Allegiance.

Members Present: Charles Davidson, David Harden, Richard Johnson, George Henderson, Steve Evans, Jack Shea, Dwight Burrus, George and Linda Willey
Wood

Members Absent: None

Also Attending: Robert Benson, Airport Director, David Daniels, Liliana Noble, and Crystal Sidwell, Airport Staff, Robert Hobbs, Airport Authority Attorney and Steve Bright, Airport Engineer

Members of the public in the audience: Linda Putman, The Coastland Times;

PUBLIC COMMENTS: No comments

Chair Davidson informed the members that Robert Hobbs and Steve Bright would be late arriving so they would not be able to go into closed session at this time. He recommended moving on to the next item.

CHAIR'S REPORT: No report

DIRECTOR'S REPORT: See attached report

- Presented the proposed 09/10 budget for review and comment at the May 27, meeting.
- Updated on Youth Aviation Day

CONSENT AGENDA:

- March 25, 2009 Minutes
- Committees

MOTION: Linda Willey motioned to approve the Consent Agenda
SECOND: Jack Shea

DISCUSSION: No discussion
OPPOSED: None
OUTCOME: Carried

COMMENTS FROM THE AUTHORITY MEMBERS:

George Henderson updated on the NCAA Conference

ATTORNEY REPORT: No report

CLOSED SESSION:

MOTION: Linda Willey motioned to enter closed session pursuant to G.S. 143-318.11(a)(5) to establish or instruct the Airport Authority staff or negotiating agents concerning the position to be taken by or on behalf of the Airport Authority in negotiating the price and other material terms of a contract or proposed contract for the acquisition, by purchase, option, exchange, or lease, of the following real property: (1) Scarborough Square Roanoke Island. Owned by John Wilson and William Parker

SECOND: Jack Shea
DISCUSSION: No discussion
OPPOSED: None
OUTCOME: Carried

The authority came out of closed session with no action taken.

MOTION: George Wood motioned to adjourn
SECOND: Linda Willey
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

Crystal Sidwell, Clerk to the Board
Dare County Airport Authority

The following are highlights from the past month April, 2009:

Budget (FY 2010): Included in your packages is the final draft of the proposed budget for the operating (94) and cemetery (96) funds. Included are allocation and allotment numbers from the county finance department. Highlights are as follows:

-Overall budget for operating (94) from \$2,486,959 (FY 2009) to \$2,450,796 (FY 2010); cemetery (96) from \$37,102 (FY 2009) to \$38,960 (FY 2010).

-Reduction in allotment from County (\$649,499 to \$539,456)

-Increase of \$27,687 for indirect cost per CAP

- Added section 7, Fuel price ordinance (a, 1-4).

*The budget will be available for public hearing during next authority meeting 5/27/2009.

Tenant Actions: We continue to monitor the eviction proceedings on the tenant of Lot #18, 164 Etheridge Road, Manteo, NC. We have not received any updates to date; it is our intention to proceed until we recoup delinquent rent, late and legal fees. We will keep you informed as things develop.

Capital Projects: Talbert & Bright continues to be instrumental in our efforts to purchase property and acquire grant funding. Dominion Power has relocated the two telephone poles east of the airfield. Note: we are at 50% occupancy for the new hangars.

New Project: Dare County Public Works has removed the old concrete weapons dump on the southwest area of Runway 5/23. The slab was about 20' X 30' X 4' and was a major hazard for our banner tow operation.

Flight Approaches to DCRA: We continue to maintain a dialog with the FAA who is taking steps to close communication gaps which prevent our use of various approaches. We will inform you as things develop.

DCRA Youth Aviation Day: Accrued as scheduled however, participation was limited due to weather. It was a great event for those who attendance. Special thanks to our sponsors: Hornthal Riley Ellis & Maland, Talbert & Bright and Eastern Aviation Fuels. Even more appreciated was the attendance of you authority members, thanks.

General Information: The following items require your attention/possible future action

- Possibility of having a helicopter tour company operate out of DCRA.
- Exclusivity rights for our incumbent operators. The exclusivity is not only for flying operations, but conducting aircraft maintenance, towing and storage as well as car rentals.

- Enterprise Car Rental is looking to possibly beef up their presence at the airport. This would entail us allowing them to rent office space and station vehicles here in the parking lot. These initiatives would be done for a fee of course.
- Establishing a training/education partnership with Elizabeth City State University's (ECSU) Aviation Education Department. Additionally, the department chair, Dr. J. Anthony Sharp would like go get on our meeting agenda in the near future.

Public service: We hosted a student from First Flight High School's shadowing program on Thursday, 4/23/2009. The student is interested in a career in aviation. We arranged for him to perform some of the operational duties, briefed him on the various areas and vocations in the profession, and a flight with one of the pilots here. We are sure he enjoyed his visit and learned plenty. We also encouraged First High School (as well as Manteo) to send more students.

Operational numbers (flights @ DCRA) for the month: April 2009

General Aviation (GA): 406

Local GA: 263

Military Iterant: 26

Overall total: 1138

Current Fuel Prices:

JetA: \$3.80

AvGas: \$3.80

Self Serve: \$3.30

Sold:

JetA: 5,183 gallons

AvGas: 7,246 gallons

Self Serve: 2,173 gallons

Current Fuel Prices:

JetA: \$3.80

AvGas: \$3.80

Self Serve: \$3.30